

CLOVIS COMMUNITY FOUNDATION

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CALL FOR GRANT PROPOSALS

CLOVIS COMMUNITY FOUNDATION (CCF)

The CCF is a non-profit organization dedicated to making our community a better place to live, work and raise a family by:

1. Facilitating and encouraging charitable giving to promote and support culture, arts and recreation in our community.
2. Supporting future and current projects including, but not limited to, the Boys and Girls Club, Center Stage, The Clovis Botanical Gardens, The Children's Museum of Central California, The Clovis Performing Arts Center, the Clovis Trail System and the Valley Nature Education Center.
3. Building The Clovis Community Chest into a major endowment for Clovis through grants, bequests and other forms of charitable giving.
4. Creating partnerships with foundations, businesses, non-profit organizations, and citizens to improve the quality of life in our region.

GENERAL INFORMATION

1. All grant proposals must be received by the Clovis Community Foundation (CCF) on or before December 31. CCF plans to announce the grant awards by the end of March.
2. The maximum grant award will be \$10,000. The Foundation may choose to fund a portion of the requested funds.
3. Any organization receiving a grant award must provide matching funds for the project or program.
4. The grant must directly benefit the citizens of the City of Clovis.
5. A proposal must be for a capital facility or program project in the fields of recreation or arts & culture.
6. Funds may not be used for operational or administrative costs.
7. Any request must be submitted by a nonprofit organization with a tax ID number.
8. A proposal, including attachments, may not exceed ten (10) pages in length, single-sided.
9. A proposal must include two letters of support or collaboration.
10. A project report with a financial statement must be submitted within one year of a grant award.

GRANT PROPOSAL REQUIREMENTS

Please complete the following questions/requests for information in a grant proposal.

1. Name, address and contact information for the organization, including the tax ID number.

2. Provide the mission statement for the organization.

3. List the key personnel for the project and provide a brief biography for each person. Also list the names of all Board members.

6. Provide a project timeline.
7. Describe any related experience for the project by your organization.
8. List how you will determine the success of your project.